

**IDAHO BOARD OF REGISTRATION FOR PROFESSIONAL GEOLOGISTS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 8/10/2016**

**BOARD MEMBERS PRESENT:** Richard W Reed - Chair  
Steven L Derricott  
Dale Osterman  
Thomas F Mullen  
Mickey E Gunter

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Debbie Sexton, Management Assistant  
Erin Anderson, Technical Records Specialist I  
Jenny Davison, Intern

Mr. Reed asked that Mr. Osterman Chair the meeting due to the fact Mr. Reed was attending by phone.

The meeting was called to order at 1:00 PM MDT by Dale Osterman.

**APPROVAL OF MINUTES**

Mr. Derricott made a motion to approve the minutes of 1/5/2016. It was seconded by Mr. Mullen. Motion carried.

Mr. Reed made a motion to approve the minutes of 1/27/2016. It was seconded by Mr. Derricott. Motion carried.

Mr. Mullen made a motion to approve the minutes of 3/16/2016. It was seconded by Mr. Derricott. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that the Board's 2016 proposed rules were approved and are posted to the web. She also noted that the Board had no changes pending for the upcoming legislative session.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$56,062.30 as of 7/31/2016.

Ms. Hall presented the Board's FY 2017 contract. Dr. Gunter made a motion to approve the contract and authorize the Vice-Chair to sign. It was seconded by Mr. Derricott. Motion carried.

### **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

### **OLD BUSINESS**

### **TO DO LIST**

The Board discussed continuing education. Oregon is the newest state that may start to require CE. The Board agreed to continue to follow this matter.

Discussion was held in regard to examination centers. Many universities offer the ability to proctor an exam. Ms. Cory stated that some universities will only proctor an online exam. The Board did establish that it would be required to have a formal agreement between the Board and the examination center prior to an exam being offered. Mr. Reed made a motion that Mr. Ellsworth, Ms. Hall and Dr. Gunter form a sub-committee to research the matter further. It was seconded by Dr. Gunter. Motion carried.

### **EXECUTIVE SESSION**

Mr. Derricott made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Gunter. The vote was: Mr. Osterman, aye; Mr. Mullen, aye; Mr. Reed, aye; Mr. Derricott, aye; and Dr. Gunter, aye. Motion carried.

Mr. Derricott made a motion to come out of executive session. It was seconded by Dr. Gunter. The vote was: Mr. Osterman, aye; Mr. Mullen, aye; Mr. Reed, aye; Mr. Derricott, aye; and Dr. Gunter, aye. Motion carried.

### **APPLICATIONS**

Mr. Derricott made a motion to approve the following applicant for approval to take the PG exam pending receipt of additional information and Chair review:

#901142569

It was seconded by Dr. Gunter. Motion carried.

## **OLD BUSINESS**

### **TO DO LIST**

The Board agreed to move the review of historical documents to the end of the meeting.

Ms. Sexton informed the Board that the Bureau was still working on the PowerPoint the Board requested for use on its website.

## **NEW BUSINESS**

### **NATIONAL ASSOCIATION OF STATE BOARDS OF GEOLOGY**

Mr. Derricott made a motion to pay the membership fee to ASBOG of \$4500.00. It was seconded by Dr. Gunter. Motion carried.

### **FG EXAM AND APPLICATION UPDATES**

The Board discussed Rule 300 which now allows applicants to take the FG prior to graduation. Ms. Hall presented new applications for the Board to review. Mr. Mullen made a motion to accept the application changes. It was seconded by Mr. Derricott. Motion carried.

### **LACK OF ACTIVITY LETTER**

A letter was presented to the Board regarding Rule 200.02.0b, lack of activity in an open application. Mr. Derricott made a motion to approve the letter for use. It was seconded by Mr. Mullen. Motion carried.

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Mr. Derricott made a motion to come out of executive session. It was seconded by Mr. Mullen. The vote was: Mr. Osterman, aye; Mr. Mullen, aye; Mr. Reed, aye; Mr. Derricott, aye; and Dr. Gunter, aye. Motion carried.

## **APPLICATIONS**

Mr. Derricott made a motion to approve the following applicants for approval of registration pending receipt of additional information and Chair review:

#901146458  
#901146867

It was seconded by Mr. Mullen. Motion carried.

Mr. Derricott made a motion to approve the following applicant for licensure. Included in this approval the Board granted the applicant's request to reactivate his original license number:

PGL-983 DENNIS BOICOURT

It was seconded by Mr. Mullen. Motion carried.

Mr. Derricott made a motion to approve the following to take the FG exam:

SAMANTHA SHELAFO  
LEVI MCEWEN  
HEIDI PEARCE  
CLINTON WYLIE

It was seconded by Mr. Mullen. Motion carried.

Mr. Derricott made a motion to approve the following to take the PG exam:

AARON GROSS

It was seconded by Mr. Mullen. Motion carried.

Mr. Derricott made a motion to approve the following to take the FG and PG exam:

ROBERT MORGAN  
TREVOR MILLS  
BRADLEY BENNETT  
CATHERINE BRINTON  
ANDREA STANLEY  
RENEE LOVEBREEDSTROUT

It was seconded by Mr. Mullen. Motion carried.

Applicants who have been approved to take the FG and PG exam may schedule these exams consecutively or separately.

**OTHER**

Mr. Derricott made a motion that the Bureau follow up with the applicant whose exam was not ordered. It was seconded by Mr. Mullen. Motion carried.

## **ELECTION**

Mr. Derricott made a motion to elect Mr. Reed as Chair. It was seconded by Mr. Mullen. Motion carried.

Mr. Derricott made a motion to elect Mr. Osterman as Vice Chair. It was seconded by Mr. Mullen. Motion carried.

## **OLD BUSINESS**

## **TO DO LIST**

The Board reviewed the historical documents which included historical annual reports, registration listings, and newspaper articles. A motion was by Mr. Derricott to request the material be forwarded to the State Historical Society for public display and use. It was seconded by Mr. Mullen. Motion carried.

## **NEXT MEETING**

The next meeting was scheduled for 1/9/2017 1:00 PM MST. This meeting will be a conference call.

## **ADJOURNMENT**

Mr. Mullen made a motion to adjourn the meeting at 4:30 PM MDT. It was seconded by Mr. Derricott. Motion carried.

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Richard W Reed, Chair

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Steven L Derricott

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Dale Osterman

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Thomas F Mullen

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Mickey E Gunter

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Tana Cory, Bureau Chief